



To: First 5 Alameda County Executive Committee

From: Patricia Zapanta, Finance and Administration Director

Date: May 21, 2010

Subject: 2009-10 and 2009-11 Contract Authorizations

REQUESTED ACTION

To review and recommend the following contract authorizations to the Commission for approval at their meeting on May 27, 2010.

BACKGROUND

Per our Financial Policies, Section VII, the Commission must approve contract amounts in excess of \$25,000. The following contracts require specific authorization from the Commission.

JDCPARTNERSHIPS – \$10,000.00

We are requesting approval of a contract in the amount of \$10,000 with jdcPartnerships to prepare the Child Development Corps AA degree evaluation (2009-13 Strategic Plan, page 10). Principal Jara Dean-Coffey will provide a presentation to the Commission on the results of the evaluation at the June meeting. jdcPartnerships has previously received two contracts, one for developing an early childhood environmental scan in East Oakland and another for planning and facilitating the First 5 Commissioner Strategic Plan retreat. **(The addition of this contract brings the aggregate contract amount to \$34,585 for which Commission approval is needed.)**

FISCAL IMPACT: None. All funds are budgeted.

ACTION REQUESTED: Recommend an aggregate FY 2009-10 contract amount of \$34,585 for jdcPartnerships.

SAN LORENZO UNIFIED SCHOOL DISTRICT - \$7,000

First 5 Alameda County currently funds San Lorenzo Unified School District (SLZUSD) to provide year-round school readiness programs and transition services including summer pre-kindergarten programs to 4 sites (2009-13 Strategic Plan, page 11). We are requesting approval of a contract amendment for SLZUSD to expand the summer pre-kindergarten program to 5 additional sites bringing the total to 9 sites for the year. Funds will be used for materials, teacher prep time and outreach for the 2010 summer pre-kindergarten program. **(The recommendation of a contract amendment would increase the total contract amount from \$100,000 to \$127,000.00 for which Commission approval is needed.)**

FISCAL IMPACT: None. All funds are budgeted and will be received from the Long Foundation grant.

ACTION REQUESTED: Recommend an increased contract amount of \$127,000.00 for San Lorenzo Unified School District for FY 2009-10.

ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY - \$200,000.00

At the March 20, 2009 meeting, the Commission authorized a sole source contract with Alameda County Health Care Services Agency (AC HCSA) to manage the disbursement of funds for the Children's SART "No Wrong Door" fund. This fund supports assessment and mental health treatment services for children referred to the Children's SART Linkage Line.

First 5 AC partnered with AC HCSA/Behavioral Health Care Services to release a Request for Proposals (RFP) for these services to be provided by existing Medi-Cal Early Periodic Screening Diagnosis & Treatment (EPSDT) 0-5 agencies. BHCS released the RFP on February 26, 2010; the project includes additional EPSDT funding and provides access to "No Wrong Door" funds for uninsured/underinsured children.

We are requesting approval for a sole source contract with Alameda County Health Care Services Agency (AC HCSA) to manage the disbursement of \$200,000 to agencies (2009-13 Strategic Plan, page 13). \$100,000 of these funds are enabled through a federal appropriation for SART. First 5 currently has a FY 2009-11 \$2,723,857.00 contract with AC HCSA for the Special Start program. **(The addition of a \$200,000 contract would bring the aggregate contract amount to \$2,923,857 for which Commission approval is needed.)**

FISCAL IMPACT: None. All funds are budgeted and \$100,000 will be received from the SART federal appropriation.

ACTION REQUESTED: Recommend an aggregate FY 2009-11 contract amount of \$2,923,857 for Alameda County Health Care Services Agency.

LIFELONG MEDICAL CARE – \$80,037

We are requesting approval of a sole source contract in the amount of \$80,037 with Lifelong Medical Care to implement prenatal and pediatric education and medical support through the Centering Pregnancy and Centering Parenting programs, conduct periodic developmental screenings and provide family navigation services for children in the East Oakland Project Launch service area (2009-13 Strategic Plan, page 8). Dr. Howard Daniel, a family practice provider in East Oakland whose office recently became part of the Lifelong Medical Care Clinics serves high risk families and with this funding will be able to expand and provide services based on the Lifelong Medical Care model in Berkeley. Lifelong Medical Care received a community grant extension for \$31,500 which ended in December 2009. **(The addition of this contract brings the aggregate funding amount to \$111,537 for which Commission approval is needed.)**

FISCAL IMPACT: None. All funds are budgeted and will be received from the Project LAUNCH grant.

ACTION REQUESTED: Recommend an aggregate FY 2009-11 contract amount of \$111,537.00 for Lifelong Medical Care.

PATEL & ASSOCIATES - \$32,900

We are requesting approval of a contract with Patel & Associates to conduct the fiscal year 2009-2010 financial audit and Single Federal audit for First 5 Alameda County. First 5 is required to undergo a Single Federal audit due to the receipt of federal funds in excess of \$500,000 for the fiscal year. The cost of the financial audit is \$24,900 and the cost of the Single Federal audit is \$8,000 totaling \$32,900 for which Commission approval is sought.

FISCAL IMPACT: None. All funds are budgeted.

RECOMMENDATION: Recommend a FY 2009-11 contract of \$32,900 for Patel & Associates.

Submitted by:

Reviewed by:

Patricia Zapanta,
Finance and Administration Director

Mark Friedman,
Chief Executive Officer